

**Invitation to the Ordinary General Assembly
of
Taaleem Management Services S.A.E**

Scheduled to Convene on Thursday, November 23, 2023

The Board of Directors of Taaleem Management Services S.A.E (the "Company") is pleased to invite its shareholders to attend its Ordinary General Assembly (First Meeting) scheduled to convene at 3:00 pm on Thursday, November 23, 2023, in Taaleem's headquarters located in (N01-3) Neptune Building, Twelve Business Center, Sheikh Zayed, Giza.

In line with the Chairman of the General Authority for Investments' decree no.160 dated 18 March 2020, the General Assembly of Taaleem Management Services will be held remotely (without physical participation) utilizing audiovisual electronic technology provided by E-Magles platform. The shareholders will be able to vote electronically on the items in the agenda and attend the meeting through audiovisual communication methods, which will be considered as actual attendance. Attendees are required to register and provide their data using the following link rebrand.ly/taaleem



In the event of not meeting the required legal quorum for the validity of the first meeting, the Ordinary General Assembly shall convene for a second meeting to be held on Thursday, November 30, 2023, at the same location and time using the aforementioned link. The second meeting shall be valid regardless of the number of shares represented in the meeting.

The General Assembly shall convene to consider the following items in the agenda:

1. The approval of the Board of Directors' Report regarding the Company's activities during the financial year ended August 31, 2023.
2. The ratification of the Company's financial statements and the auditors' report on them for the financial year ended August 31, 2023.
3. The approval of the corporate governance report and the auditor's report on it.
4. The approval of discharging the members of the Board of Directors from all liabilities relating to their activities during the financial year ended August 31, 2023.
5. The approval of the proposed employees and Board of Directors profit share for the financial year ended August 31, 2023.
6. The determination of the attendance allowance of the members of the Board of Directors for the financial year ending August 31, 2024.
7. The approval of the appointment of the Company's External Auditor for the financial year ending August 31, 2024.
8. The approval of the donations that have been disbursed during the financial year ended August 31, 2023.

Disclaimer: This is a translated document for informational purposes only. In case of any inconsistencies, the Arabic original version will prevail.

Shareholders are kindly requested to submit the following data on the aforementioned link: (i) full name; (ii) a copy of the personal identification/passport; (iii) mobile number; (iv) email address; (v) shares freezing certificates (issued at least three days prior to the meeting date and stating that the shares will be frozen until the general assembly meeting closes); (vi) the unified exchange code; (vii) and a written delegation for attendance and voting (for representatives of legal entities). Documents submissions and registration will begin starting from the invitation date. After authenticating the submitted data, login credentials will be sent to each shareholder via text message and email to be used for the electronic voting process.

Electronic voting on the items in the Ordinary General Assembly's agenda will only be available after submitting the requested data starting from Sunday November 12, 2023, and until the meeting closes.

We draw the shareholders' attention to the following:

- (a) The Ordinary General Assembly shall not be validly held unless attended by a number of shareholders representing 25% of the Company's share capital.
- (b) Each shareholder shall be entitled to attend the Ordinary General Assembly of the shareholders either in person or by proxy to another shareholder who is not a member of the Board of Directors. To be valid, a proxy must be issued by means of a written power of attorney and the representative must be a shareholder. Any shareholder may not represent by proxy in the Ordinary General Assembly a number of votes exceeding ten percent (10%) of the nominal shares of the Company's share capital or twenty percent (20%) of the shares present at the Meeting.
- (c) Shareholders wishing to attend the General Assembly shall submit a certified statement issued by one of the bookkeeping companies indicating the shares they own and indicating that the balance of shares reflected in the statement has been blocked until completion of the General Assembly. The foregoing must be effective at least three days prior to the date of convening the Ordinary General Assembly.
- (d) Any questions related to the agenda presented to the Ordinary General Assembly must be submitted through the aforementioned website (E-magles), and any questions related to registration should be sent to the following email address: IR@taaleem.me.
- (e) Discussions at the General Assembly shall be limited to the items on the agenda.
- (f) Attendance of the General Assembly shall only be limited to the shareholders.
- (g) The documents that shall be available for the shareholders before the Ordinary General Assembly, in accordance with the provisions of Law No. 159 of 1981 and its executive regulations, are available on the aforementioned website (E-Magles) and at the Company's headquarters located in (N01-3) Neptune Building, Twelve Business Center, Sheikh Zayed, Giza during the official working hours. They could also be obtained by sending an email to IR@taaleem.me.

Chairman

Hesham Gohar

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